

CONVICTION DISCLOSURE FORM

MUST BE COMPLETED AND ATTACHED TO PAR/SWEA FORM FOR NEWLY HIRED TEMPORARY EMPLOYEES, STUDENT WORKERS, FEDERAL WORK STUDY CANDIDATES AND GRADUATE ASSISTANT OFFER LETTERS.

Employee Name: _____

Department: _____

Department Contact Name and Phone: _____

Have you ever been convicted of, plead guilty, or "no contest" to a crime that has or has not been expunged or removed from your record? No Yes If yes, please explain:

The University will consider the nature of the offense, relation to your position, time since conviction, and all other relevant facts and circumstances in determining whether or not to disqualify you. (For more information, refer to NAU Policy #1.085).

Signature: _____ **Date:** _____